

Safety and Health Representatives

(Introductory)

Overview

This introductory course is accredited by WorkSafe WA and is linked to the Certificate III in Occupational Health and Safety qualification.

Participants will learn how to carry out important functions and responsibilities necessary to be an effective SHR in the workplace.

Intended for

Elected Safety and Health Representatives (SHRs).

Learning Outcomes

- Apply knowledge of legislation in the role of a Safety and Health Representative or employee
- Conduct workplace inspections and investigations
- Communicate information on safety and health matters
- Effectively represent employees on safety and health issues
- Resolve conflict and issue Provisional Improvement Notices (PINs)
- Identify hazards and apply risk management processes

Prerequisites

Participants are required to have sufficient numeracy and literacy skills to read and comprehend instructions for:

- Referencing and understanding legislation, standards and codes of practice
- Consulting with workers and employers on safety issues.

* *Minimum dress standards apply - neat casual, enclosed footwear and no singlets*

Certification

A Certificate of Participation will be issued at the end of the course.

Bonus Copy

All participants will receive their own copy of the *OSH or Mines Safety and Inspection Act* for use back in the workplace.



Learning Pathway - Specialist Units of Competency

Successful course participants have the opportunity to receive a nationally recognised Statement of Attainment for the following six specialist OHS Units of Competency.

- BSBOHS301B Apply knowledge of OHS legislation in the workplace
- BSBOHS302B Participate effectively in OHS communication and consultative processes
- BSBOHS303B Contribute to OHS hazard identification and risk assessment
- BSBOHS304B Contribute to OHS hazard control
- BSBOHS305B Contribute to OHS issue resolution
- BSBOHS307B Participate in OHS investigations



This pathway is achieved by:

- Successfully completing and submitting all in-class workbook assignments
- Submitting a pathway enrolment application
- Submitting a third-party report from your employer that provides evidence of your workplace competencies in relation to the pathway

Activities are required to be performed within six weeks of course conclusion.

Learning Pathway - Certificate III in Occupational Health and Safety

Successful course participants may also choose to attain a nationally recognised *Certificate III in Occupational Health and Safety*. For more information on this pathway, please contact AVELING.

Duration:	5 days			
Time:	8.00am to 4.00pm			
Fee:	\$950.00* (including GST on catering)			
Dates	January	09-13, 16-20	July	09-13, 16-20, 23-27
	February	06-10, 13-17		
	February to March	27-02	July to August	30-03
	March	12-16, 19-23, 26-30	August	06-10, 13-17, 20-24
	April	16-20	September	03-07, 10-14, 17-21
	April to May	30-04		
	May	07-11, 14-18	October	08-12, 15-19, 22-26
	May to June	28-01		
	June	11-15, 18-22, 25-29	November	05-09, 12-16, 19-23
			December	03-07, 17-21

***Note:** Construction Training Fund (formerly BCITF) \$636 rebate available to eligible persons. Light lunch, morning and afternoon tea included.



BOOKINGS

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