



Trainer Skill Set

Overview

This course is designed for those who want to become a workplace instructional trainer.

Intended for

Those who conduct small group and one-on-one training or are required to develop presentation materials for the workplace.

Learning Outcomes

- Understand the fundamentals of learning
- Facilitate individual learning
- Facilitate work-based learning
- Deliver an effective presentation

Skill Set Structure

The Trainer Skill Set forms part of *TAE40110 Certificate IV in Training and Assessment*. The skill set is delivered over five days.

Units of Competency

- TAEDEL401A Plan, organise and deliver group-based learning
- TAEDEL402A Plan, organise and facilitate learning in the workplace
- TAEDEL301A Provide work skill instruction
- TAEDEL404A Mentor in the workplace
- BSBCMM401A Make a presentation

Certification

A Statement of Attainment for the Units of Competency outlined above from the TAE10 Training Package will be issued on successful completion and subsequent assessment of:

- Participation during course activities
- Preparation and delivery of a training session
- Completion of workplace assignments

Contact AVELING for further information about the Recognition of Prior Learning (RPL) or assessment process.

Prerequisites

Participants are required to have sound language, literacy, numeracy and computer skills. Participants will need access to a workplace to complete learning and assessment activities.



Duration:	5 days	
Time:	8.30am to 4.30pm	
Fee:	\$1420.00 (including GST on catering)	
Dates:	February	06-10
	April	16-20
	June	11-15
	August	13-17
	October	08-12
	December	03-07

Light lunch, morning and afternoon tea included.

BOOKINGS

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