



AVELING

safety • leadership • e-learning

2018 Online Course List

ONLINE GROUP BOOKINGS & CORPORATE ACCOUNTS

AVELING offers group bookings and corporate accounts to easily manage the enrolments of your employees' online training.

Contact AVELING on **+61 8 9379 9999**

or email: **training@aveling.com.au**

to set up a Group Booking account today!





POPULAR ONLINE COURSES

AREA WARDEN AWARENESS

Do you know what to do in case of a fire in the workplace? What if a bomb threat was received? Identification of hazards and timely response to emergencies are essential components of workplace safety. Our Area Warden Awareness online course has been developed to assist you to identify, assess and respond to workplace hazards and emergencies.

CHAIN OF RESPONSIBILITY AWARENESS

The Chain of Responsibility Awareness course educates those in the transport industry on their responsibilities and obligations within the supply chain and how to prevent potential road safety breaches.

ABORIGINAL AND TORRES STRAIT ISLANDER CULTURAL AWARENESS

This course is designed to help foster stronger relationships through an understanding of beliefs, practices and cultural differences. This informative course covers Aboriginal and Torres Strait Islander culture, contemporary Aboriginal life and issues, and cultural understanding and considerations including communication, respect and sensitivity.



CONSTRUCTION WHITE CARD

The nationally recognised White Card course provides essential health and safety skills and knowledge for those working in the construction industry. It's the card you need to have before going on site!

- CPCCWHS1001 Prepare to Work Safely in the Construction Industry

FATIGUE MANAGEMENT Courses in:

- Aviation • Mining • Workplace • Transport

Fatigue is a significant factor that contributes to workplace incidents, accidents and deaths in workplaces all over Australia. AVELING's Fatigue Management courses equip participants with strategies and effective techniques to manage fatigue in real-life situations.

APPOINTED PERSONS (SECTION 44)

The Appointed Persons course examines the ten principal obligations of an appointed person, using engaging interactive media and activities to help participants understand their responsibilities, duties and obligations under Western Australian legislation.



SAFETY INDUCTION

The Safety Induction course provides employees and contractors with basic knowledge of Occupational Health and Safety legal responsibilities and processes. Knowledge gained can be applied to minimise and manage workplace hazards.

AVELING also offers safety induction courses specifically for local government.

RISK MANAGEMENT AWARENESS

Most workplace incidents are preventable if risks are correctly managed. This online course equips employees with the skills to apply risk management procedures and policies to achieve a safer workplace.

MENTAL HEALTH Courses in:

- Mental Health Awareness • Developing A Mentally Healthy Workplace • Working Away From Home

Around one in five Australian employees is likely to be living with a mental health condition, which can affect their personal wellbeing and productivity at work. Workplaces can play an important role in maintaining the mental health and wellbeing of their people, as well as in aiding the recovery of workers who have a mental health challenge.

MANUAL HANDLING Courses in:

- Health Care • Hospitality • Mining & Construction • Office & Ergonomics • Warehouse & Retail

AVELING's Manual Handling courses demonstrate correct manual handling techniques in relevant workplace scenarios specific to the industries listed, to help manage and minimise manual handling risks at work.



POPULAR ONLINE COURSES

UV AND HEAT AWARENESS

Learn the risks associated with UV and heat exposure and how to safely minimise their effects on yourself and those around you. Developed in collaboration with The Cancer Council of WA.

AGED CARE Courses in:

- Guiding Principles For Medication Management In Residential Aged Care Facilities
- Infection Prevention And Control In Residential and Community Aged Care

Equip yourself with essential knowledge needed to work in the aged care industry. AVELING's courses are designed to provide you with knowledge to manage medicine and control infections in residential and community aged care facilities.

WORKPLACE BULLYING AND HARASSMENT AWARENESS

This course helps employees to identify and deal with bullying and harassment. It provides practical information and advice to make the workplace a safer and more harmonious environment that's free of bullying and harassment. It's an ideal course for both employees and employers.

GENERAL HEALTH AND SAFETY RESPONSIBILITIES AWARENESS (WHS AND OSH)

Participants learn the latest regulatory requirements and responsibilities for working under health and safety legislation. Course content is applicable to all states and territories within Australia.

FOOD SAFETY SUPERVISOR Courses in:

- SITXFSA001 Use Hygienic Practices for Food Safety
Learn essential skills to handle food safely, understand hygiene hazards, the procedures needed to eliminate them and the most effective ways to report health issues.
- SITXFSA002 Participate in Safe Food Handling Practices
Apply safe food handling practices and gain a better understanding of food safety programs, the principles of the ANZFS Code and food safety systems.

This skill set is attained by completing the two courses above and gives you skills and knowledge to work hygienically when handling food.

DRUG AND ALCOHOL AWARENESS

The Drug and Alcohol Awareness course covers basic knowledge of alcohol and other drugs with a focus on the dangers they can cause in the workplace. It also covers workplace policies for dealing with drug and alcohol-related issues.

RESPONSIBLE SERVICE OF ALCOHOL (RSA)

An engaging online course that uses practical scenarios and interactive content to cover relevant RSA laws, obligations and responsibilities. If you want a headstart in the hospitality industry get your RSA today!

MANAGEMENT OF LICENSED PREMISES Courses in:

- MLPLCA401A Manage Legislative Responsibilities for the Sale, Supply and Service of Liquor
- MLPLCA402A Manage Environments for the Sale, Supply and Service of Liquor
- MLPLCA403A Manage Environments for the Production or Wholesale Supply of Liquor

These courses are designed for licensees and managers in WA. You will learn the legal requirements relating to liquor licenses, your obligations and how to apply these to business practices, how to manage risk associated with operating licensed premises, your role in the responsible service of alcohol and what strategies to put in place to monitor and uphold current licensing conditions.

MARITIME DANGEROUS GOODS

Learn the skills needed to fulfil your obligations under the International Maritime Dangerous Goods (IMDG) code. The Australian Maritime Safety Authority (AMSA) requires all shore-based workers involved in the transport of dangerous goods by sea to complete approved training. Our Maritime Dangerous Goods course is AMSA approved and will teach you the skills required for a safe workplace.



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ONLINE COURSE LIST



Aboriginal and Torres Strait Islander Cultural Awareness		1.5 hours	\$99
Appointed Persons (Section 44)		2.5 hours	\$209
Arc Flash Awareness		1 hour	\$110
Area Warden Awareness		1.5 hours	\$99
Business Ethics and Code of Conduct		1.5 hours	\$77
Cardiopulmonary Resuscitation (CPR) Awareness		1 hour	\$55
Chain of Responsibility Awareness		1 hour	\$77
Compressed Gas Cylinder Safety		30 mins	\$55
Confined Space Awareness		1 hour	\$77
Customer Service Skills		1 hour	\$55
Dangerous Goods for Road Transport		1 hour	\$77
Developing a Mentally Healthy Workplace		1.5 hours	\$110
Drug and Alcohol Awareness		1 hour	\$66
Electrical Safety Awareness		1 hour	\$77
Fatigue Management (Transport) TLIF3063 Administer the implementation of fatigue management strategies		1.5 hours	\$99*
Fatigue Management Awareness for Drivers		2 hours	\$55
Fatigue Management Awareness in the Workplace		45 mins	\$55
Fatigue Management for Aviation Flight Crew Members		2 hours	\$110
Fatigue Management for Schedulers TLIF3063 Administer the implementation of fatigue management strategies		self-paced	\$150*
Fatigue Management in the Mining Industry		45 mins	\$55
Fire Training Awareness		1 hour	\$55
First Aid Awareness		1 hour	\$55
Food Safety Supervisor SITSS00051 Food safety supervision SITXFSA001 Use hygienic practices for food safety SITXFSA002 Participate in safe food handling practices		4 hours	\$100*
Forklift Safety Awareness		1.5 hours	\$77
General Health and Safety Responsibilities Awareness (WHS, OHS and OSH)		40 mins	\$77
Guiding Principles for Medication Management in Residential Aged Care Facilities		1 hour	\$55
Hazardous Substances Safety Essentials		1.5 hours	\$77
Infection Prevention and Control in Residential and Community Aged Care		1 hour	\$55
Language Literacy and Numeracy Skills TAELN411 Address adult language, literacy and numeracy skills		self-paced	\$250*
Live LV Work Rescue Awareness		1 hour	\$55
Load Restraint Awareness for Road Transport		1 hour	\$77
Local Government Safety Induction		1 hour	\$33
Lockout Tagout Procedures		1 hour	\$99
Management of Licensed Premises MLP1 MLPLCA401A Manage legislative responsibilities for the sale, supply and service of liquor		self-paced	\$139*
Management of Licensed Premises MLP2 MLPLCA402A Manage environments for the sale, supply and service of liquor		4 hours	\$100*
Management of Licensed Premises MLP3 MLPLCA403A Manage environments for the production or wholesale supply of liquor		4 hours	\$100*

ONLINE COURSE LIST



Manual Handling for Hospitality		1 hour	\$55
Manual Handling for Mining & Construction		1 hour	\$55
Manual Handling for Health Care Workers		1.5 hours	\$55
Manual Handling and Ergonomics for the Office		1 hour	\$55
Manual Handling for Retail and Warehouse		1 hour	\$55
Manual Handling in the Workplace		1 hour	\$55
Maritime Dangerous Goods Mandatory IMDG Course - AMSA Approved		2-22 hours	From \$220
Mental Health Awareness		1 hour	\$110
Office Induction		1 hour	\$55
Participate in Safe Food Handling Practices SITXFSA002 Participate in safe food handling practices		2 hours	\$60*
Participate in Safe Work Practices SITXWHS001 Participate in safe work practices		1 hour	\$77*
Permit to Work Essentials		1 hour	\$77
Personal Protective Equipment (PPE) Safety Essentials		30 mins	\$55
Record Keeping Awareness for the Public Sector		45 mins	\$55
Responsible Service of Alcohol (RSA) SITHFAB002 Provide responsible service of alcohol		4 hours	\$55*#
Responsible Service of Alcohol Refresher		self-paced	\$33
Risk Management		1 hour	\$66
Safe Work Method Statements (SWMS) and Risk Management Tools		1 hour	\$99
Safety Induction Standard		1.5 hours	\$55
Safety Induction Advanced		2 hours	\$55
Silica Safety Awareness		30 mins	\$99
Slips, Trips and Falls		40 mins	\$55
Static Electricity Awareness		30 mins	\$55
TAESS00014 Enterprise Trainer – Presenting Skill Set TAEDEL301 Provide Work Skill Instruction BSBCMM401 Make a Presentation		self-paced	\$250*
Time Management		1.5 hours	\$55
Use Hygienic Practices for Food Safety SITXFSA001 Use hygienic practices for food safety		2 hours	\$40*
UV and Heat Awareness		1.5 hours	\$77
WA Transport Compliance and Enforcement Laws		30 mins	\$55
Waste Management Awareness		1 hour	\$55
Working at Heights Safety Awareness		1 hour	\$77
Working Away from Home (Mental Health Awareness)		1.5 hours	\$110
Working Near Overhead and Underground Power Lines		1 hour	\$77
Workplace Bullying and Harassment Awareness		1 hour	\$77
Workplace Environmental Awareness		1 hour	\$55
White Card Construction Training CPCWHS1001 Prepare to work safely in the construction industry		self-paced	\$80*#

DISCLAIMER: Prices include GST unless specified otherwise. *GST free.

#Please refer to [aveling.com.au](http://www.aveling.com.au) for state-specific pricing and delivery options.

Information stated in this brochure is correct at the time of printing and is subject to change without notice. Please visit www.aveling.com.au for the most up-to-date information.